

ApiologyDAO Proposal Submission Policy

Purpose

This document establishes the official procedure for the submission, voting, and re-submission of proposals within ApiologyDAO. It defines who may submit proposals, the possible outcomes of a vote, and the handling of rejected or inconclusive proposals. The policy aims to promote operational clarity, preserve governance integrity, and ensure efficient use of member participation.

Who Can Propose

All members of ApiologyDAO are empowered to submit proposals via the official governance platform. No staking, delegation, or sponsorship is required to initiate a proposal. However, each proposal must conform to the formal structure outlined in the Governance Framework and be submitted under one of the four established tracks (PLZ, Tardfi, Dev, Honey).

Proposal Frequency

- Each member may submit one active proposal per track every 14 days
- Proposals that are identical or substantially similar to a previously rejected one may only be resubmitted after 30 days and must include a justification for reconsideration (e.g., new information, modified scope, or improved rationale)

Proposal Structure

To ensure clarity, operational viability, and informed decision-making, all proposals must follow the structure below:

1. Proposal Metadata:
 - a. Title: A concise, descriptive name that reflects the core intention of the proposal.
 - b. Proposer: The member or group submitting the proposal. Include name, alias, or wallet identifier.
 - c. Track: Indicate which governance track the proposal falls under: PLZ, Tardfi, Dev, or Honey.
2. Summary: A short paragraph summarizing the intent and primary action of the proposal.
3. Justification: Explain the rationale, background, or problem this proposal addresses. Include strategic relevance to apDAO.
4. Requested Actions: List clearly and precisely the actions being proposed. If the proposal involves fund allocations, revenue distribution, or liquidity pool composition, then the proposer must include detailed calculations, projected outcomes, and links to data sources or simulations.

5. Supporting Materials: if appropriate, attach or link relevant documents such as spreadsheets, on-chain data, whitepapers, dashboards, or modeling tools used to justify the proposal.

5. Voting Outcomes

Each proposal submitted to the DAO will result in one of the following outcomes:

- **Approved**
 - The proposal meets quorum and receives enough affirmative votes to reach the track-specific approval threshold.
 - The decision becomes binding and is queued for execution or implementation by the relevant Beekeepers and operational contributors.
- **Rejected**
 - The proposal does not meet the quorum or fails to achieve the approval threshold.
 - The proposal may not be re-submitted for at least 30 days.
 - A post-mortem is encouraged but not mandatory.

6. Proposal Integrity & Fairness

Proposals with malicious content, spam, or miscategorization will be flagged during the submission review period and returned with required corrections.

Any attempt to bypass timing or frequency constraints through multiple wallets or coordination will be investigated and may result in governance privileges being suspended.